

WestJet 2017 Travel Trade Expos

EXHIBITOR KIT

ST. JOHN'S | HALIFAX | MONCTON | OTTAWA | KITCHENER
WINNIPEG | REGINA | SASKATOON | LANGLEY | PARKSVILLE

Due dates

Item	Due date	Requirements
Full color logo	July 31, 2017	.eps, .jpg and .png
Black and white logo	July 31, 2017	.eps, .jpg and .png
Flight/attendance registration	August 4, 2017	
Prizing	August 21, 2017	One (1) prize for a minimum seven night stay at your property or destination, expiring one (1) year from October 2017

Venue information

East	Central & West
St. John's Venue: The Holiday Inn, Salon A, B, C, D Address: 180 Portugal Cove Road # of guests: 100	Winnipeg Venue: Delta Winnipeg, Delta B&C room Address: 350 St Mary Avenue # of guests: 120
Halifax Venue: Delta Halifax, Baronet Ballroom Address: 1990 Barrington St # of guests: 150	Regina Venue: Hotel Saskatchewan, Regency ballroom Address: 2125 Victoria Ave # of guests: 90
Moncton Venue: Four Points Sheraton, Port Royal room Address: 40 Lady Ada Blvd # of guests: 100	Saskatoon Venue: Delta Hotels Bessborough, Battleford ballroom Address: 601 Spadina Crescent East # of guests: 90
Ottawa Venue: Infinity Convention Centre, Main hall Address: 2901 Gibford Drive # of guests: 150	Langley Venue: Sandman Signature Langley, Fernridge room Address: 8828 201 St # of guests: 80
Kitchener Venue: Cambridge Mill, Solarium room Address: 130 Water Street # of guests: 60	Parksville Venue: Beach Club Resort, Sand Dollar room Address: 181 Beachside Drive # of guests: 60

Event timing

Vendor set-up: 3-5PM

Tradeshow: 5:30 – 6:30PM

Dinner and presentation: 6:30 – 8PM

**There will be one vendor seat at each guest table. Spots are first come first serve for you to access these seats.*



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Shipping information

Shipping of event materials are managed by you. If you need to ship any items to the venues, please note the below instructions. Please also note, material handling is not included. Items which exceed 20lb will be subject to charges billed to you:

East	Central & West
<p>St. John's Maximum advance storage: 7 business days Ship to: Jill Ring c/o WestJet Event <i>(your business name)</i> 180 Portugal Cove Road, St. John's, Newfoundland A1B 2N2</p>	<p>Winnipeg Maximum advance storage: 4 business days Ship to: Use shipping label</p>
<p>Halifax Maximum advance storage: 4 business days Ship to: Use shipping label</p>	<p>Regina Maximum advance storage: 2 business days (\$2/box) Ship to: Hotel Saskatchewan Audrey Shing <i>c/o your company name or convention</i> 2125 Victoria Ave Regina, SK S4P 0S3</p>
<p>Moncton Maximum advance storage: 2 business days Ship to: Julie Sarrazin c/o WestJet Event <i>(your business name)</i> 40 Lady Ada Blvd Moncton, New Brunswick E1G 0E3</p>	<p>Saskatoon Maximum advance storage: 2 business days (\$2/box) Ship to: Delta Bessborough - Shipping Receiving <i>c/o your company name or convention, on-site contact, date of function</i> 601 Spadina Crescent East Saskatoon, SK S7K 3G8</p>
<p>Ottawa Not available, please ship to your hotel or bring via luggage</p>	<p>Langley Maximum advance storage: 3 business days Ship to: Sandman Signature Langley ATT: Ciara Marasigan Event: WestJet, Willoughby Room 8828 201 St Langley, BC V2Y 0C8</p>
<p>Kitchener Maximum advance storage: 2 business days (\$2/box) Ship to: Cambridge Mill - WestJet event Amanda Babcock c/o <i>your company name</i> 4 Parkhill Road Cambridge, ON N1R 1P1</p>	<p>Parksville Maximum advance storage: 2 business days Ship to: Beach Club Resort Jennifer Strawson c/o <i>your company name</i> WestJet event, October 4 181 BEACHSIDE DRIVE PARKSVILLE BC, V9P 2H5</p>



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Hotel room blocks

We have secured hotel room blocks in the Expo cities for you. These are the lowest rates we could find at the event venue hotels or nearby hotels.

Hotel	Book by date	Room rate	Reservation procedure
St. John's – The Holiday Inn	Aug 10	\$145.00	To book call 709-722-0506 / 1-855-914-1413 and quote WestJet Expo block . Rates available Sunday, Sept 10 – Monday, Sept 11.
Halifax – The Delta Halifax	Aug 11	\$174.00	Book online http://bit.ly/2uMD9zP
Moncton – Four Points Sheraton Moncton	Aug 14	\$129	Book online here: http://bit.ly/2uDxCuQ
Ottawa – Holiday Inn Express Ottawa 2881 Gibford Drive	Aug 17	\$164	Book online here: www.hieottawa.com Use GROUP ID code: JET for discounted rate
Kitchener	N/A	N/A	No block secured here as group is too small. WestJet staff will be staying by YYZ airport and driving to location.
Winnipeg – The Delta Winnipeg	Aug 25	\$229	Book online http://bit.ly/2udK81A
Regina – Hotel Saskatchewan	Aug 27	\$169	Book online http://bit.ly/2tjAOI5
Saskatoon – The Delta Bessborough	Aug 28	\$169	To book call 1-899-890-3222 and quote WestJet Travel Trade Expo
Langley – Sandman Signature Langley	Aug 28	\$118	To book call 1-726-3626 and quote group number: 153722
Parksville – The Beach Club	Aug 30	\$135	To book call Jennifer Strawson 1.250.248.8999 or email jennifers@bellstar.ca

