

Shipping information

WestJet 2018 Travel Trade Expos

Here are the details regarding shipping materials for each of the shows. Please review the following carefully:

Edmonton, Vancouver, Calgary and Mississauga

Pages 2 - 9 contain shipping labels for these cities. Please review the content of each shipping label carefully and use the correct label as required.

ADVANCE WAREHOUSE: use this if you are shipping event materials in advance of the show date. Review the material acceptance times for each city carefully.

DIRECT TO SHOW SITE: use this if you are shipping materials on the day of the show. Review the material acceptance times for each city carefully.

Halifax

Refer to page 10 for shipping labels and instructions

IMPORTANT NOTES

- Maximum of 50lb allowance per exhibitor for material handling and advance storage. Excess charges will be billed
 - WestJet is covering the cost of material handling only. Shipping charges are incurred at your own expense
 - Transportation of material between cities and handling of leftover materials is not included. Each exhibitor must self-arrange logistics for post event material pick-up/transfer
 - All packages must have shipping label correctly affixed, in compliance with listed terms. WestJet is not responsible for any materials shipped incorrectly
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Ajax, Laval and LaPrairie

These venues are unable to store any event materials. Please send event materials to your hotel and bring with you to the venue.

ADVANCE WAREHOUSE SHIPPING LABEL

WestJet Travel Trade Expo - **Calgary**

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Calgary
#25, 5805 76th Avenue SE
Calgary, AB, Canada
T2C 5L8

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

ADVANCE SHIPMENTS TO WAREHOUSE MUST BE RECEIVED BY:

Friday April 20, 2018 - 8:00am - 4:00pm

DIRECT TO SHOW SITE SHIPPING LABEL

WestJet Travel Trade Expo - **Calgary**

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Calgary
Telus Convention Centre
120 9th Ave SE
Calgary, AB, Canada
T2G 0P3

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE BY:

Monday April 16, 2018 - 8:00am - 4:00pm

ADVANCE WAREHOUSE SHIPPING LABEL

WestJet Travel Trade Expo - **Edmonton**

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Edmonton
6292 - 50th Street
Edmonton, AB, Canada
T6B 2N7

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

ADVANCE SHIPMENTS TO WAREHOUSE MUST BE RECEIVED BY:

Monday April 16, 2018 - 8:00am - 4:00pm

DIRECT TO SHOW SITE SHIPPING LABEL

WestJet Travel Trade Expo '19 Xa cblcb

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Edmonton
Edmonton Expo Centre
7515 118 Ave
Edmonton, AB, Canada
T5B 4X5

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE BY:

Friday April 20, 2018 - 8:00am - 4:00pm

ADVANCE WAREHOUSE SHIPPING LABEL

WestJet Travel Trade Expo - **Mississauga**

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Mississauga
6130 Netherhart Rd.
Mississauga, ON, Canada
L5T 1B7

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

ADVANCE SHIPMENTS TO WAREHOUSE MUST BE RECEIVED BY:

Monday April 23, 2018 - 8:30am - 4:00pm

DIRECT TO SHOW SITE SHIPPING LABEL

WestJet Travel Trade Expo - **Mississauga**

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Mississauga
The International Centre
6900 Airport Rd
Mississauga, ON, Canada
L4V 1E8

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE BY:

Wednesday May 2, 2018 - 12:00 - 5:00pm

ADVANCE WAREHOUSE SHIPPING LABEL

WestJet Travel Trade Expo - **Vancouver**

EXHIBIT SHIPMENT FOR ADVANCE WAREHOUSE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Vancouver
YRC
3985 Still Creek Ave
Burnaby, BC, Canada
V5C 4E2

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

ADVANCE SHIPMENTS TO WAREHOUSE MUST BE RECEIVED BY:

Monday April 16, 2018 - 8:00am - 4:00pm

DIRECT TO SHOW SITE SHIPPING LABEL

WestJet Travel Trade Expo - **Vancouver**

EXHIBIT SHIPMENT FOR DIRECT TO SHOWSITE

SHIPPER: _____
(Name of Company where shipment originates.)

TO: _____
(Name of your exhibiting Company at the show.)

BOOTH NUMBER: _____
(Your booth number at the show.)

C/O:GES/ WestJet Travel Trade Expo - Vancouver
Vancouver Convention Centre
999 Canada Place
Vancouver, BC, Canada
V6C 3C1

CARRIER: _____
(Name of your Transportation Company)

NUMBER **OF** **PIECES**

DIRECT SHIPMENTS TO SHOWSITE TO ARRIVE BY:

Tuesday April 24, 2018 - 8:00am - 4:00pm

USE THESE LABELS FOR SHIPPING TO ADVANCE WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advance warehouse (Mon-Fri, 9am-4pm)	April 4, 2018	TO	April 25, 2018
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To: GLOBAL CONVENTION SERVICES
120 Crane Lake Drive
Halifax, NS, B3S 1B4

Show: **WestJet Expo**

Exhibitor: _____
Booth #: _____

Piece #: _____ of _____

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USE THESE LABELS FOR SHIPPING TO ADVANCE WAREHOUSE. Complete & submit Material Handling form to order advance warehouse material handling service.

Freight accepted at advance warehouse (Mon-Fri, 9am-4pm)	April 4, 2018	TO	April 25, 2018
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To: GLOBAL CONVENTION SERVICES
120 Crane Lake Drive
Halifax, NS, B3S 1B4

Show: **WestJet Expo**

Exhibitor: _____
Booth #: _____

Piece #: _____ of _____